



## Supreme Court – Clerk’s Office

Licht Judicial Complex  
 250 Benefit Street  
 Providence, RI 02903

### Criminal Background Report Instructions

Rule 1 and Rule 1B applicants shall obtain and submit with the Petition for Admission to the Rhode Island Bar criminal background reports from each jurisdiction where the applicant resided in either cumulatively or in aggregate for six (6) months or longer for the last ten (10) years or from the age of eighteen (18), whichever period of time is shorter.

For Rule 1A applicants, the National Conference of Bar Examiners (NCBE) obtains criminal background reports for all applicants. If, however, you resided in Connecticut, Maryland, or New York for six (6) months or longer for the last ten (10) years or from the age of eighteen (18), whichever prior is shorter, you must obtain and submit with your Petition for Admission to the Rhode Island Bar criminal background reports from those jurisdictions.

Below is a listing of criminal record repositories to be contacted in each jurisdiction to obtain criminal background checks. National criminal background reports are unacceptable.

<p style="text-align: center;"><b>Alabama</b></p> <p>ALEA Criminal Records &amp; Identification Unit          P.O. Box 1511          Montgomery, AL 36102-1511          Attention: Background Checks          (334) 353-4340  <a href="https://www.alea.gov/sites/default/files/inline-files/SBI-ApplicationReviewALCHRI.pdf">https://www.alea.gov/sites/default/files/inline-files/SBI-ApplicationReviewALCHRI.pdf</a></p>	<p style="text-align: center;"><b>Alaska</b></p> <p>Criminal Records and Identification Bureau          Division of Statewide Services          State of Alaska, Department of Public Safety          5700 East Tudor Road          Anchorage, AK 99507          (907) 269-5767  <a href="https://dps.alaska.gov/Statewide/R-I/Background/Home">https://dps.alaska.gov/Statewide/R-I/Background/Home</a></p>
<p style="text-align: center;"><b>Arizona</b></p> <p>This jurisdiction does not permit disclosure of criminal background investigations to third-parties. Accordingly, applicants are not required to obtain a report from this jurisdiction.</p>	<p style="text-align: center;"><b>Arkansas</b></p> <p>Arkansas State Police Identification Bureau          1 State Police Plaza Drive          Little Rock, AR 72209          (501) 618-8000          Fee: \$25 PC/MO (Form ASP 122)  <a href="https://static.ark.org/asp/criminal/faqs.html">https://static.ark.org/asp/criminal/faqs.html</a></p>
<p style="text-align: center;"><b>California</b></p> <p>This jurisdiction does not permit disclosure of criminal background investigations to third-parties. Accordingly, applicants are not required to obtain a report from this jurisdiction.</p>	<p style="text-align: center;"><b>Colorado</b></p> <p>Colorado Bureau of Investigation          Crime Information Center          690 Kipling Street, #4000          Lakewood, CO 80215          (303) 239-4208  <a href="https://cbi.colorado.gov/sections/biometric-identification-and-records-unit/employment-and-background-checks">https://cbi.colorado.gov/sections/biometric-identification-and-records-unit/employment-and-background-checks</a></p>

<p><b>Connecticut</b>  Department of Emergency Services &amp; Public Protection  State Police Bureau of Identification  1111 Country Club Road  Middletown, CT 06457-2389  (860) 685-8480  <a href="https://portal.ct.gov/-media/DESPP/files/dps-0846_criminal_history_record_request_form_rev_12-01-17.pdf">https://portal.ct.gov/-media/DESPP/files/dps-0846_criminal_history_record_request_form_rev_12-01-17.pdf</a></p>	<p><b>Delaware</b>  Delaware State Police  State Bureau of Identification  P.O. Box 430  Dover, DE 19903  (302) 739-5991  <a href="http://dsp.delaware.gov/state_bureau_of_identification.shtml">http://dsp.delaware.gov/state_bureau_of_identification.shtml</a></p>
<p><b>District of Columbia</b>  Metropolitan Police Department  Arrest &amp; Criminal History Section  441 4th Street, NW, Room 550 South  Washington, DC 20001  (202) 727-4245  <a href="https://mpdc.dc.gov/service/police-clearances-arrest-and-criminal-history-section">https://mpdc.dc.gov/service/police-clearances-arrest-and-criminal-history-section</a></p>	<p><b>Florida</b>  Florida Department of Law Enforcement  User Services Bureau  Criminal History Services  P.O. Box 1489  Tallahassee FL 32302  (850) 410-8161  <a href="https://www.fdle.state.fl.us/Criminal-History-Records/Florida-Checks">https://www.fdle.state.fl.us/Criminal-History-Records/Florida-Checks</a></p>
<p><b>Georgia</b>  Georgia Crime Information Center  CCH/Identification  P.O. Box 370808  Decatur, GA 30037-0808  (404) 244-2639  <a href="https://gbi.georgia.gov/obtaining-criminal-history-record-information">https://gbi.georgia.gov/obtaining-criminal-history-record-information</a></p>	<p><b>Hawaii</b>  Hawaii Criminal Justice Data Center  Attn: CHRC Unit  465 South King Street, Room 102  Honolulu, HI 96813  (808) 587-3279  <a href="http://ag.hawaii.gov/hcjdc/criminal-history-records-check/">http://ag.hawaii.gov/hcjdc/criminal-history-records-check/</a></p>
<p><b>Idaho</b>  Idaho Bureau of Criminal ID  700 South Stratford Drive,  Suite 120  Meridian, ID 83642  (208) 884-7159  <a href="https://isp.idaho.gov/bci/fingerprinting/">https://isp.idaho.gov/bci/fingerprinting/</a></p>	<p><b>Illinois</b>  Bureau of Identification  260 North Chicago Street  Joliet, IL 60431-1060  (815) 740-5160  <a href="https://isp.illinois.gov/BureauOfIdentification/OutStateRequestForm">https://isp.illinois.gov/BureauOfIdentification/OutStateRequestForm</a></p>
<p><b>Indiana</b>  Indiana State Police  Criminal History Limited Check  P.O. Box 6188  Indianapolis, IN, 46206-6188  (317) 233-2010  <a href="https://www.in.gov/ai/appfiles/isp-lch/index.html">https://www.in.gov/ai/appfiles/isp-lch/index.html</a></p>	<p><b>Iowa</b>  Iowa Division of Criminal Investigation  215 East 7th Street  Des Moines, IA 50319  (515) 725-6066  <a href="#">Criminal History Record Check Information   Iowa Department of Public Safety</a></p>

<p style="text-align: center;"><b>Kansas</b></p> <p>Kansas Bureau of Investigation  Attention: Criminal History Records Section  1620 South West Tyler  Topeka, KS 66612-1837  (785) 296-2454  <a href="http://www.kansas.gov/kbi/criminalhistory/ConductRecordCheck.html">http://www.kansas.gov/kbi/criminalhistory/ConductRecordCheck.html</a></p>	<p style="text-align: center;"><b>Kentucky</b></p> <p>Kentucky State Police  Criminal Identifications and Records Branch  Criminal Records Dissemination Section  1050 US 127  Frankfort, KY 40601  (502) 227-8700  <a href="https://www.kentuckystatepolice.ky.gov/background-checks">https://www.kentuckystatepolice.ky.gov/background-checks</a></p>
<p style="text-align: center;"><b>Louisiana</b></p> <p>This jurisdiction does not permit disclosure of criminal background investigations to third-parties. Accordingly, applicants are not required to obtain a report from this jurisdiction.</p>	<p style="text-align: center;"><b>Maine</b></p> <p>Maine State Police  State Bureau of Identification  State House Station #42  Augusta, ME 04333-0042  (207) 624-7240  <a href="https://www5.informe.org/online/pcr/">https://www5.informe.org/online/pcr/</a></p>
<p style="text-align: center;"><b>Maryland</b></p> <p>Department of Public Safety and Correctional Services Central Repository  CJIS-CR P.O. Box 32708  Pikesville, MD 21282-2708  (410) 764-4501  <a href="https://www.dpscs.state.md.us/publicservs/bgchecks.shtml">https://www.dpscs.state.md.us/publicservs/bgchecks.shtml</a></p>	<p style="text-align: center;"><b>Massachusetts</b></p> <p>Commonwealth of Massachusetts  Department of Criminal Justice Information Services  Attention: CORI Unit  200 Arlington Street, Suite 2200  Chelsea, MA 02150  (617) 660-4640  <a href="https://www.mass.gov/massachusetts-criminal-offender-record-information-cori">https://www.mass.gov/massachusetts-criminal-offender-record-information-cori</a></p>
<p style="text-align: center;"><b>Michigan</b></p> <p>Michigan State Police  ICHAT  P.O. Box 30634  Lansing, MI 48909  (517) 241-0606  <a href="https://www.michigan.gov/msp/services/chr">https://www.michigan.gov/msp/services/chr</a></p>	<p style="text-align: center;"><b>Minnesota</b></p> <p>Minnesota Bureau of Criminal Apprehension  Criminal Justice Information Systems - MACHS Unit  1430 Maryland Avenue East  St. Paul, MN 55106  (651) 793-2400  <a href="https://dps.mn.gov/divisions/bca/Pages/background-checks.aspx">https://dps.mn.gov/divisions/bca/Pages/background-checks.aspx</a></p>
<p style="text-align: center;"><b>Mississippi</b></p> <p>MS Department of Public Safety  Attention: CIC/Background Checks  3891 Highway 468 West  Pearl, MS 39208  <a href="https://www.ms.gov/dps/background_check">https://www.ms.gov/dps/background_check</a></p>	<p style="text-align: center;"><b>Missouri</b></p> <p>Missouri State Highway Patrol  Criminal Justice Information Services Division  P.O. Box 9500  Jefferson City, MO 65102  (573) 526-6153  <a href="https://www.mshp.dps.missouri.gov/MSHPWeb/PatrolDivisions/CRID/crimRecChk.html">https://www.mshp.dps.missouri.gov/MSHPWeb/PatrolDivisions/CRID/crimRecChk.html</a></p>

<p style="text-align: center;"><b>Montana</b></p> <p>State of Montana  Department of Justice  Montana Criminal Records  P.O. Box 201403  Helena, MT 59620-1403  (406) 444-3625  <a href="https://doj.egovmt.com/choprs/">https://doj.egovmt.com/choprs/</a></p>	<p style="text-align: center;"><b>Nebraska</b></p> <p>Nebraska State Patrol  Investigative Service Center  Criminal Identification Division  3800 NW 12th Street – Suite A  Lincoln, NE 68521  (402) 471-4545  <a href="https://www.rccd.nv.gov/fees-forms/fees-information-fingerprints/frequently-asked-questions-faqs/">https://www.rccd.nv.gov/fees-forms/fees-information-fingerprints/frequently-asked-questions-faqs/</a></p>
<p style="text-align: center;"><b>Nevada</b></p> <p>Department of Public Safety  Records, Communication, and Compliance  Division  333 West Nye Lane, Suite 100  Carson City, NV 89706  (775) 684-6262  <a href="https://rccd.nv.gov/uploadedFiles/gsdnvgov/content/Home/Features/0000RCCD-006-082019rev__DPS-006_Request%20for%20Nevada%20Criminal%20History(19%20Aug%2019).pdf">https://rccd.nv.gov/uploadedFiles/gsdnvgov/content/Home/Features/0000RCCD-006-082019rev__DPS-006_Request%20for%20Nevada%20Criminal%20History(19%20Aug%2019).pdf</a></p>	<p style="text-align: center;"><b>New Hampshire</b></p> <p>Department of Safety  Division of State Police  Criminal Records Unit  33 Hazen Drive, Room 106A  Concord, NH 03305  (603) 223-3867  <a href="https://www.nhsp.dos.nh.gov/our-services/criminal-records/criminal-history-record-requests">https://www.nhsp.dos.nh.gov/our-services/criminal-records/criminal-history-record-requests</a></p>
<p style="text-align: center;"><b>New Jersey</b></p> <p>NJ State Police  Criminal Information Unit  P.O. Box 7068  West Trenton, NJ 08628-0068  (609) 882-2000 extension 2918  <a href="http://www.njsp.org/criminal-history-records/">http://www.njsp.org/criminal-history-records/</a></p>	<p style="text-align: center;"><b>New Mexico</b></p> <p>New Mexico Department of Public Safety  Attention: Records  P.O. Box 1628  Santa Fe, NM 87504-1628  (505) 827-9181  <a href="https://www.dps.nm.gov/wp-content/uploads/2022/06/Authorization-for-Release-of-Info_2021-1.pdf">https://www.dps.nm.gov/wp-content/uploads/2022/06/Authorization-for-Release-of-Info_2021-1.pdf</a></p>
<p style="text-align: center;"><b>New York</b></p> <p>Record Review Unit  Office of Criminal Justice Operations  New York State Division of Criminal Justice  Services, Alfred E. Smith Building  80 South Swan Street  Albany, NY 12210  (518) 485-7675  <a href="http://www.criminaljustice.ny.gov/ojis/recor-dreview.htm">http://www.criminaljustice.ny.gov/ojis/recor-dreview.htm</a></p>	<p style="text-align: center;"><b>North Carolina</b></p> <p>North Carolina State Bureau of Investigation  Criminal Information and Identification  Section  Attention: Applicant Unit — Right to  Review  P.O. Box 29500  Raleigh, NC 27626-0500  (919) 582-8600  <a href="https://www.ncsbi.gov/Services/Background-Checks.aspx">https://www.ncsbi.gov/Services/Background-Checks.aspx</a></p>

<p style="text-align: center;"><b>North Dakota</b></p> <p>Criminal Records Section  North Dakota Bureau of Criminal Investigation  4205 State Street  P.O. Box 1054  Bismarck, ND 58502-1054  (701) 328-5500  <a href="https://attorneygeneral.nd.gov/public-safety/criminal-history-records/requesting-a-criminal-history-record-check/">https://attorneygeneral.nd.gov/public-safety/criminal-history-records/requesting-a-criminal-history-record-check/</a></p>	<p style="text-align: center;"><b>Ohio</b></p> <p>Bureau of Criminal Identification  1560 State Route 56 South West  P.O. Box 365  London, OH 43140  (740) 845-2000  <a href="http://www.ohioattorneygeneral.gov/Individuals-and-Families/Consumers/Requesting-Your-Own-Criminal-Records">http://www.ohioattorneygeneral.gov/Individuals-and-Families/Consumers/Requesting-Your-Own-Criminal-Records</a></p>
<p style="text-align: center;"><b>Oklahoma</b></p> <p>Oklahoma State Bureau of Investigation  Criminal History Record Request  6600 North Harvey Place  Oklahoma City, OK 73116  (405) 848-6724  <a href="https://oklahoma.gov/osbi/services/information-services-division/criminal-history-reporting-unit/how-to-request-a-background-check.html">https://oklahoma.gov/osbi/services/information-services-division/criminal-history-reporting-unit/how-to-request-a-background-check.html</a></p>	<p style="text-align: center;"><b>Oregon</b></p> <p>Oregon State Police  CJIS Division  Unit 11  P.O. Box 4395  Portland, OR 97208-4395  (503) 378-3070  <a href="https://www.oregon.gov/osp/programs/cjis/Pages/CCH.aspx">https://www.oregon.gov/osp/programs/cjis/Pages/CCH.aspx</a></p>
<p style="text-align: center;"><b>Pennsylvania</b></p> <p>Pennsylvania State Police Central Repository - RCP  1800 Elmerton Avenue  Harrisburg, PA 17110-9758  (717) 783-5494  <a href="https://www.dhs.pa.gov/KeepKidsSafe/Clearances/Pages/Criminal-Background-Check.aspx">https://www.dhs.pa.gov/KeepKidsSafe/Clearances/Pages/Criminal-Background-Check.aspx</a></p>	<p style="text-align: center;"><b>Rhode Island</b></p> <p>Customer Service Center  4 Howard Avenue  Cranston, RI 02920  (401) 274-4400  <a href="https://riag.ri.gov/about-our-office/divisions-and-units/bureau-criminal-identification-bci/background-checks">https://riag.ri.gov/about-our-office/divisions-and-units/bureau-criminal-identification-bci/background-checks</a></p>
<p style="text-align: center;"><b>South Carolina</b></p> <p>South Carolina Law Enforcement Division  Records Department  P.O. Box 21398  Columbia, SC 29221-1398  (803) 896-1443  <a href="https://catch.sled.sc.gov/">https://catch.sled.sc.gov/</a></p>	<p style="text-align: center;"><b>South Dakota</b></p> <p>Office of the Attorney General  Division of Criminal Investigation  1302 E. Highway 14  Suite 5  Pierre, SD 57501  (605) 773-3331  <a href="https://atg.sd.gov/LawEnforcement/Identification/backgroundcheckrequirements.aspx#gs.c.tab=0">https://atg.sd.gov/LawEnforcement/Identification/backgroundcheckrequirements.aspx#gs.c.tab=0</a></p>

<p style="text-align: center;"><b>Tennessee</b></p> <p>Tennessee Bureau of Investigation Tennessee Open Records Information Services 901 R S Gass Boulevard Nashville, TN 37216 (615) 744-4057 <a href="https://www.tn.gov/tbi/divisions/cjis-division/background-checks.html">https://www.tn.gov/tbi/divisions/cjis-division/background-checks.html</a></p>	<p style="text-align: center;"><b>Texas</b></p> <p>Texas Department of Public Safety Crime Records Service CJIS Field Representatives P.O. Box 4143 Austin, Texas 78765 (512) 424-5079 <a href="https://securite.dps.texas.gov/DpsWebsite/CriminalHistory/">https://securite.dps.texas.gov/DpsWebsite/CriminalHistory/</a></p>
<p style="text-align: center;"><b>Utah</b></p> <p>Utah Dept. of Public Safety Bureau of Criminal Identification 4315 South 2700 West, Suite 1300 Taylorsville, UT 84129 (801) 965-4445 <a href="https://bci.utah.gov/criminal-records/obtain-a-copy-of-your-own-criminal-history-record/">https://bci.utah.gov/criminal-records/obtain-a-copy-of-your-own-criminal-history-record/</a></p>	<p style="text-align: center;"><b>Vermont</b></p> <p>Vermont Department of Public Safety Vermont Crime Information Center 45 State Drive Waterbury, VT 05671-1300 (802) 241-5320 <a href="https://vcic.vermont.gov/ch-information/record-checks/vermont/my-own">https://vcic.vermont.gov/ch-information/record-checks/vermont/my-own</a></p>
<p style="text-align: center;"><b>Virginia</b></p> <p>Virginia State Police Records Management Central Criminal Records Exchange P.O. Box 27472 Richmond, VA 2326-7472 (804) 674-4683 <a href="https://vspapps.vsp.virginia.gov/catspublic/public/publicHome.html">https://vspapps.vsp.virginia.gov/catspublic/public/publicHome.html</a></p>	<p style="text-align: center;"><b>Washington</b></p> <p>Washington State Patrol Identification and Background Check Section P.O. Box 42633 Olympia WA 98504-2633 (360) 534-2000 <a href="https://www.wsp.wa.gov/crime/criminal-history/">https://www.wsp.wa.gov/crime/criminal-history/</a></p>
<p style="text-align: center;"><b>West Virginia</b></p> <p>West Virginia State Police (304) 746-2170 *You must go to <a href="http://www.identogo.com">www.identogo.com</a> or call (855) 766-7746 to obtain a background check <a href="https://www.wvsp.gov/departments/criminalrecords/Pages/default.aspx">https://www.wvsp.gov/departments/criminalrecords/Pages/default.aspx</a></p>	<p style="text-align: center;"><b>Wisconsin</b></p> <p>Wisconsin Online Records Check System (608) 266-7314 Email: <a href="mailto:cibrecordcheck@doj.state.wi.us">cibrecordcheck@doj.state.wi.us</a> <a href="https://recordcheck.doj.wi.gov/">https://recordcheck.doj.wi.gov/</a></p>
<p style="text-align: center;"><b>Wyoming</b></p> <p>State of Wyoming Office of Attorney General Attention: ATS 208 South College Drive Cheyenne, WY 82002 (307) 777-7181 <a href="https://wyomingdci.wyo.gov/criminal-justice-information-services-cjis/criminal-records-unit">https://wyomingdci.wyo.gov/criminal-justice-information-services-cjis/criminal-records-unit</a></p>	